

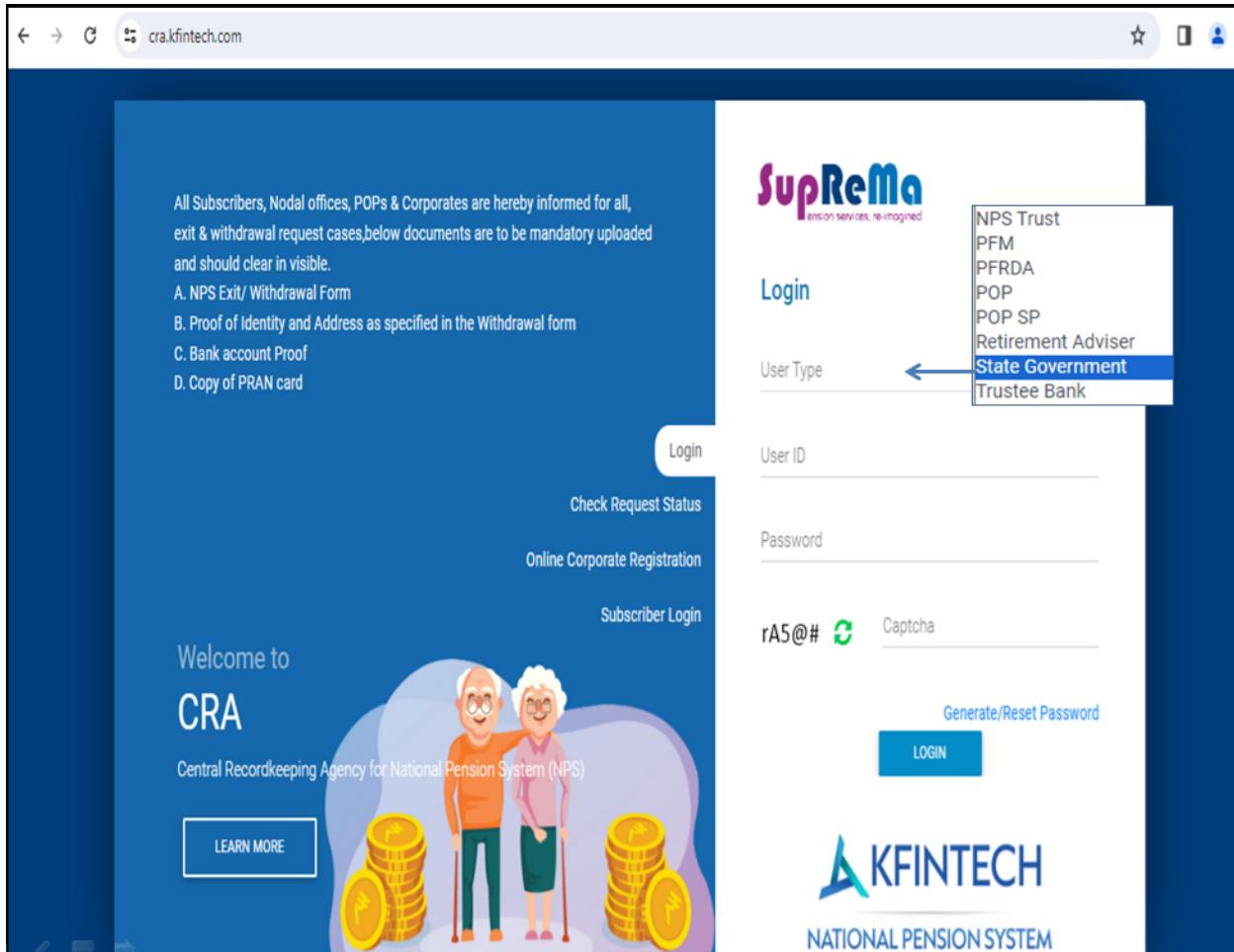


# **KFin Technologies Limited – Central Recordkeeping Agency**



## **Standard Operating Procedure CRA Application- login Aadhar Based Authentication.**

**Step 1: Visit URL <https://cra.kfintech.com/> and select user Type State Goverment**



The screenshot shows the login page for the Central Recordkeeping Agency for National Pension System (NPS). The page has a blue header with the KFINTECH logo and the text 'NATIONAL PENSION SYSTEM'. The main content area features a welcome message for subscribers, a list of mandatory documents for withdrawal requests, and links for 'Check Request Status', 'Online Corporate Registration', and 'Subscriber Login'. In the center, there is a graphic of an elderly couple standing between stacks of gold coins. A 'LEARN MORE' button is located in the bottom left of this area. On the right side, there is a 'Login' form. The 'User Type' dropdown menu is open, showing options: NPS Trust, PFM, PFRDA, POP, POP SP, Retirement Adviser, State Government (which is highlighted with a blue box and an arrow pointing to it), and Trustee Bank.

All Subscribers, Nodal offices, POPs & Corporates are hereby informed for all, exit & withdrawal request cases,below documents are to be mandatory uploaded and should clear in visible.

A. NPS Exit/ Withdrawal Form  
B. Proof of Identity and Address as specified in the Withdrawal form  
C. Bank account Proof  
D. Copy of PRAN card

Welcome to  
**CRA**  
Central Recordkeeping Agency for National Pension System (NPS)

LEARN MORE

SupReMa  
ension services, re-imagined

Login

User Type

User ID

Password

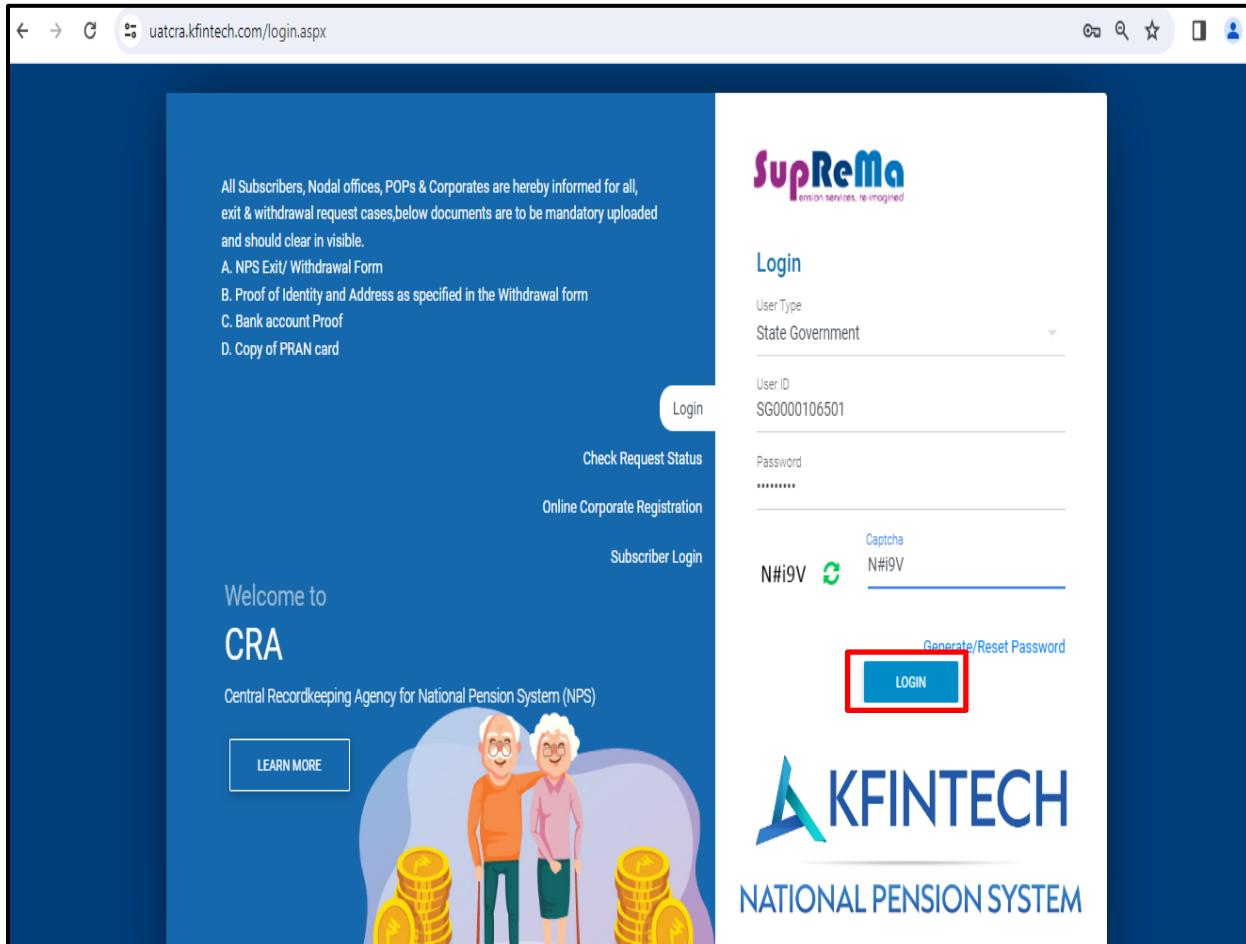
rA5@#  Captcha

Generate/Reset Password

LOGIN

KFINTECH  
NATIONAL PENSION SYSTEM

## Step 2: Input Login details



All Subscribers, Nodal offices, POPs & Corporates are hereby informed for all, exit & withdrawal request cases, below documents are to be mandatory uploaded and should clear in visible.

A. NPS Exit/ Withdrawal Form  
B. Proof of Identity and Address as specified in the Withdrawal form  
C. Bank account Proof  
D. Copy of PRAN card

Check Request Status

Online Corporate Registration

Subscriber Login

Welcome to  
**CRA**  
Central Recordkeeping Agency for National Pension System (NPS)

LEARN MORE

**SupReMa**  
ension services, re-imagined

**Login**

User Type  
State Government

User ID  
SG0000106501

Password  
\*\*\*\*\*

Captcha  
N#i9V

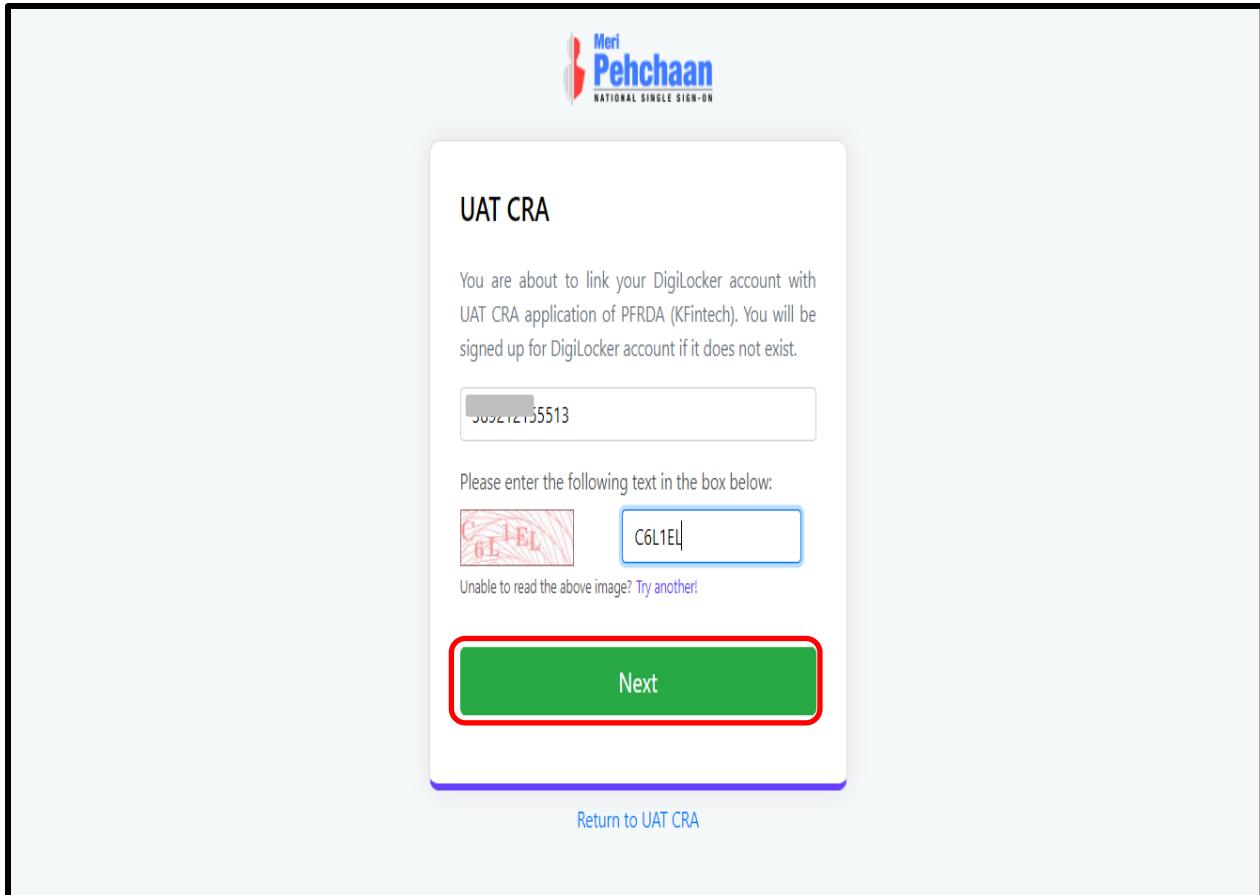
Generate/Reset Password

**LOGIN**

**KFINTECH**  
NATIONAL PENSION SYSTEM

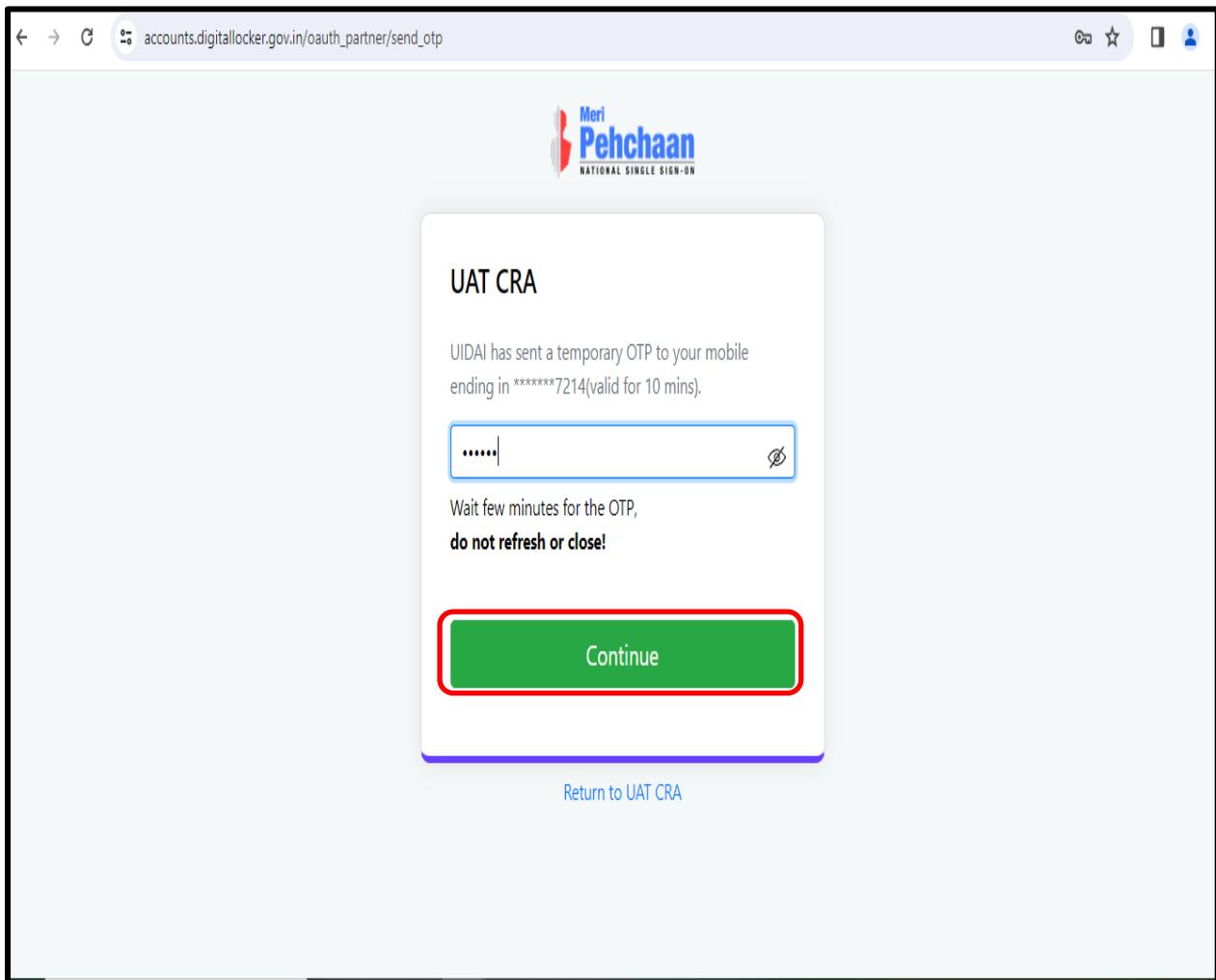
1. Enter your Kfintech Provided User ID.
2. Enter your login password.
3. Enter Captcha Code.
4. Click on the button labelled "**Login**"

**Step 3:** After successful login, in next screen Nodal officer has to Enter its 12 digit Aadhar which is mapped to the said User ID and Click on the button labelled "**Next**"



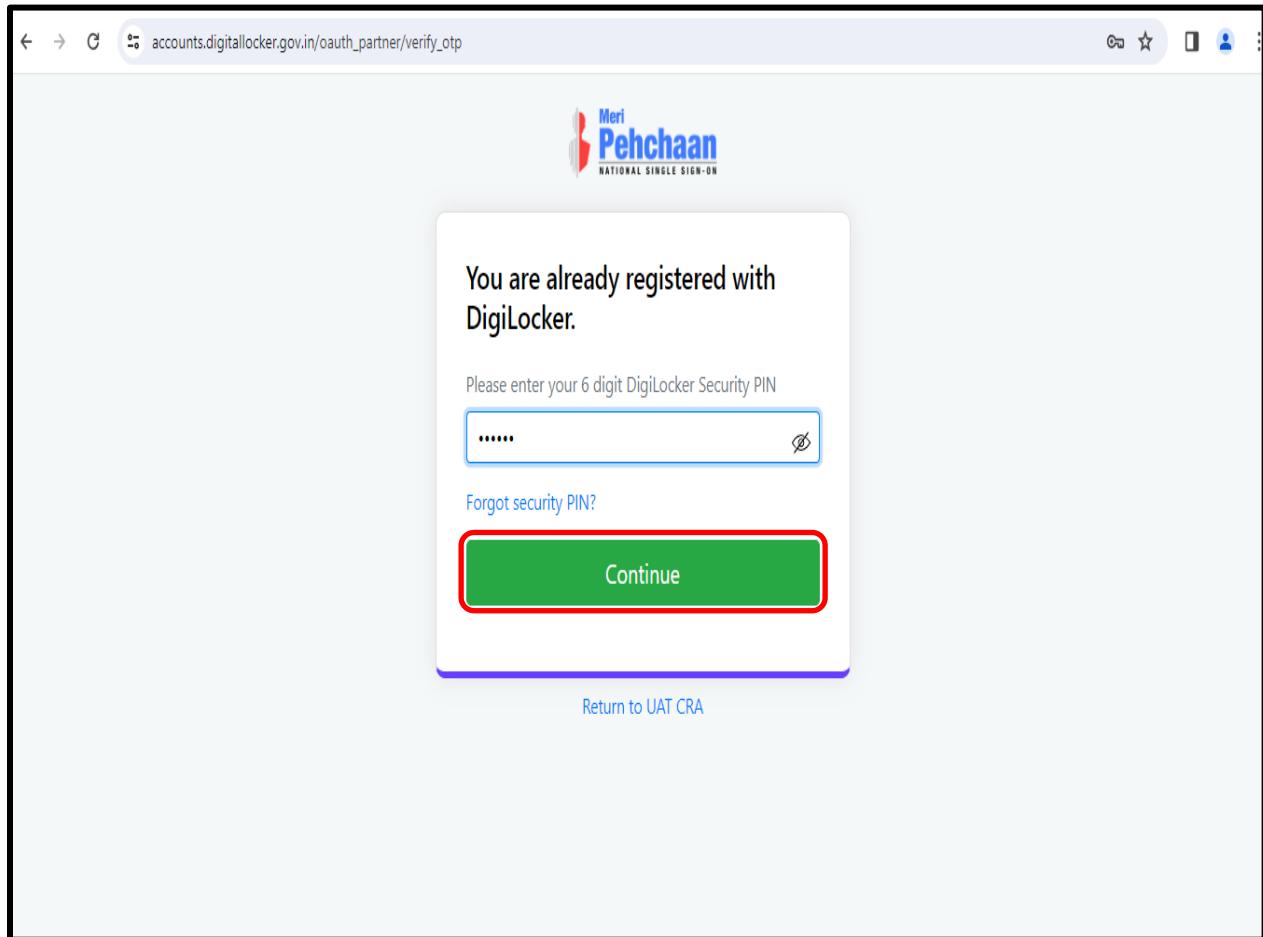
The image shows a screenshot of a web application interface. At the top, there is a logo for "Meri Pehchaan" with the subtext "NATIONAL SINGLE SIGN-ON". Below the logo, the title "UAT CRA" is displayed. A message informs the user that they are about to link their Digilocker account with the UAT CRA application of PFRDA (KFintech). It states that the user will be signed up for a Digilocker account if it does not exist. A text input field contains the number "309212135513". Below the input field, a challenge text "C6L1EL" is displayed next to a text input box containing "C6L1EL". A link "Unable to read the above image? Try another!" is provided. A large green "Next" button is centered at the bottom of the form, with a red rectangular border highlighting it. At the very bottom of the form, there is a link "Return to UAT CRA".

**Step 4: OTP Details :** Nodal officer to input the OTP received in the mobile number **which is mapped to Aadhar** and click on the button labelled "**Continue**"

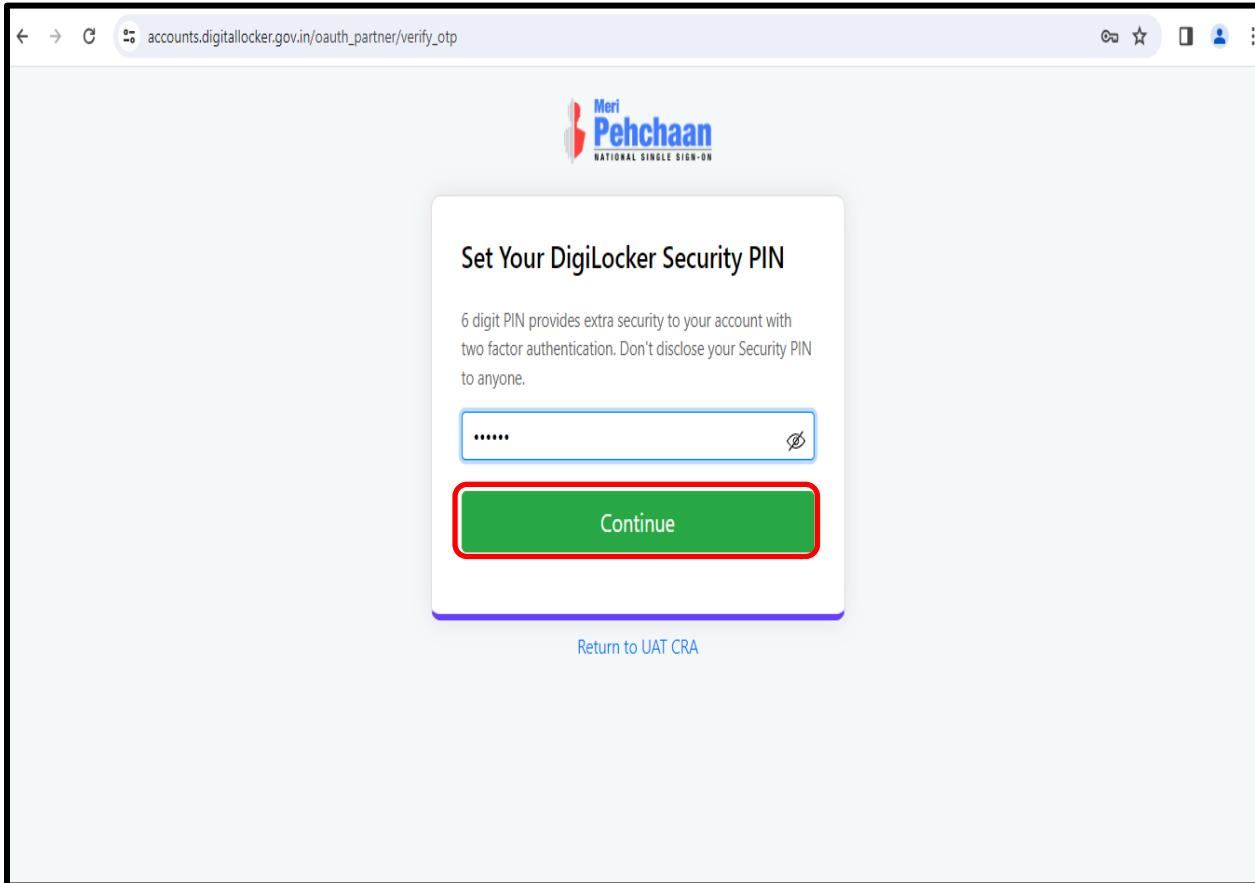


Note : In case of input of incorrect OTP, user will have to re-login to CRA Application again

**Step 5:** If user is already registered on Digi-locker, User to input 6-digit Digi Locker pin and click on the button labelled "**Continue**"



**Step 6:** If user is not registered on Digi-locker, user needs to set the 6 digit Digi-locker pin and click on the button labelled "**Continue**"



accounts.digitallocker.gov.in/oauth\_partner/verify\_otp

**Meri Pehchaan**  
NATIONAL SINGLE SIGN-ON

**Set Your DigiLocker Security PIN**

6 digit PIN provides extra security to your account with two factor authentication. Don't disclose your Security PIN to anyone.

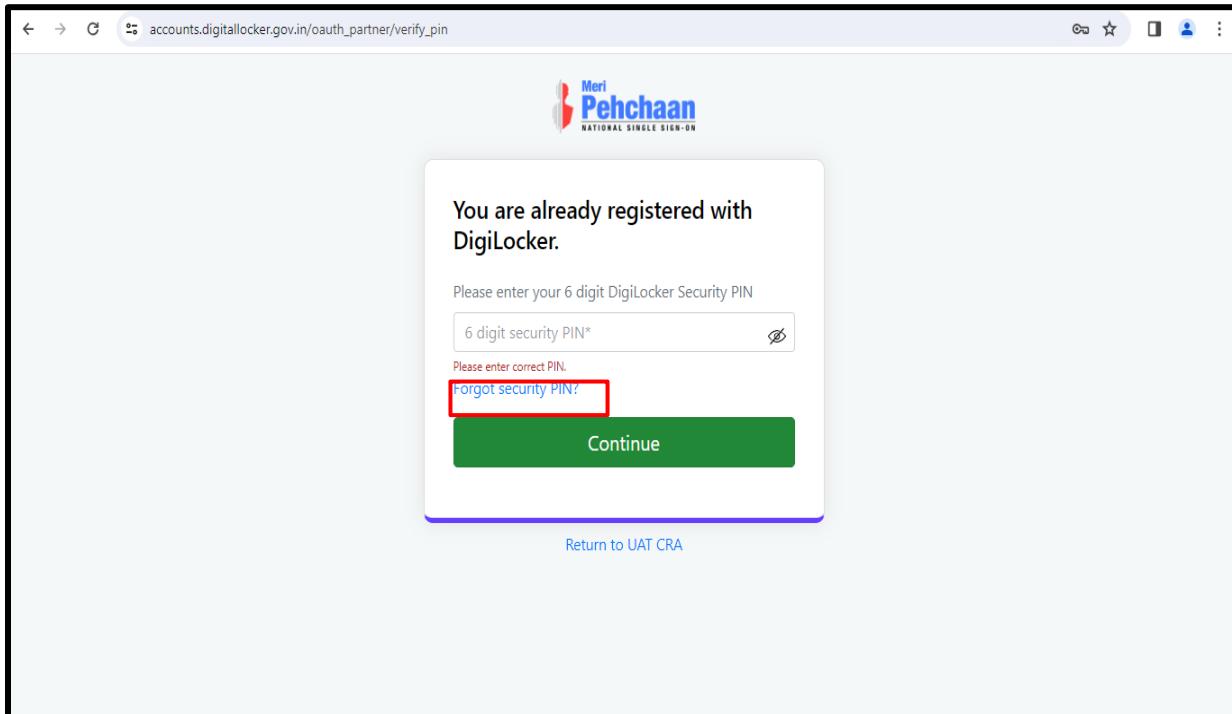
.....

**Continue**

[Return to UAT CRA](#)

**Note:** Remember your Digi-Locker PIN because the same will be required every time Nodal officer log's in the CRA application.

**Step 7:** If user is already registered on Digi-locker, and user does not remember the PIN, User can click on option “**Forgot Security PIN**” highlighted to reset the security PIN.



accounts.digitallocker.gov.in/oauth\_partner/verify\_pin

**Meri Pehchaan**  
NATIONAL SINGLE SIGN-ON

You are already registered with DigiLocker.

Please enter your 6 digit DigiLocker Security PIN

6 digit security PIN\*

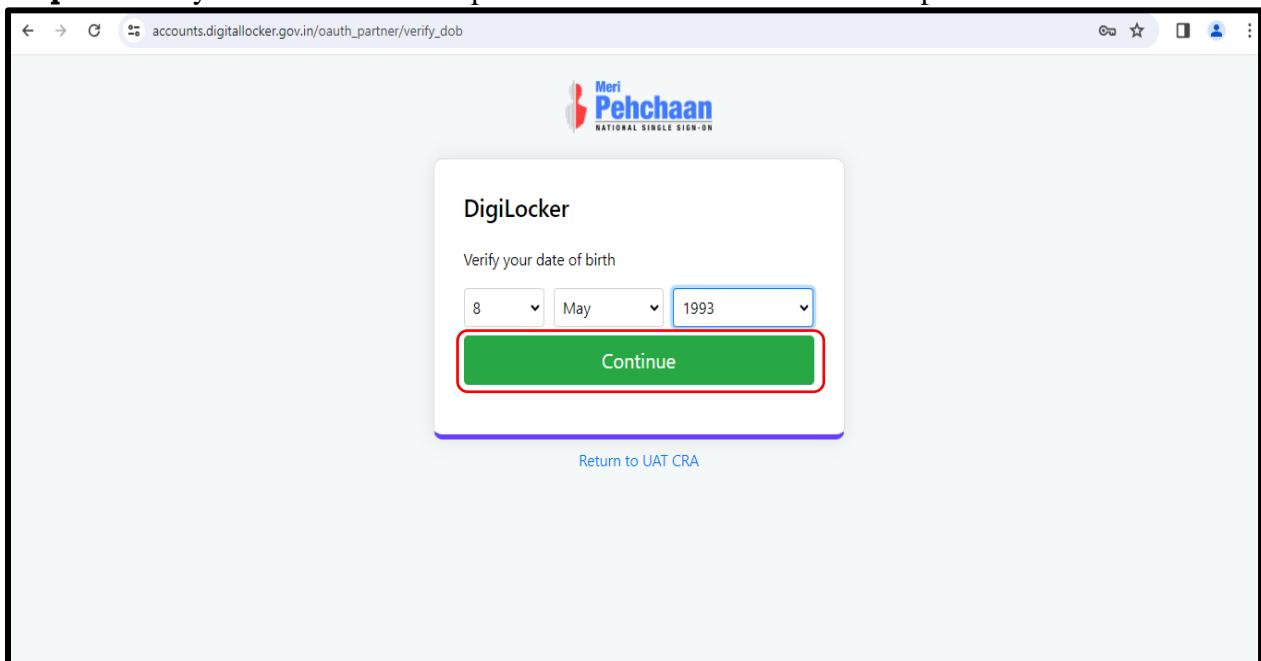
Please enter correct PIN.

[Forgot security PIN?](#)

[Continue](#)

[Return to UAT CRA](#)

**Step 8:** Enter your Date of Birth as per Aadhar and click on continue option.



accounts.digitallocker.gov.in/oauth\_partner/verify\_dob

**Meri Pehchaan**  
NATIONAL SINGLE SIGN-ON

DigiLocker

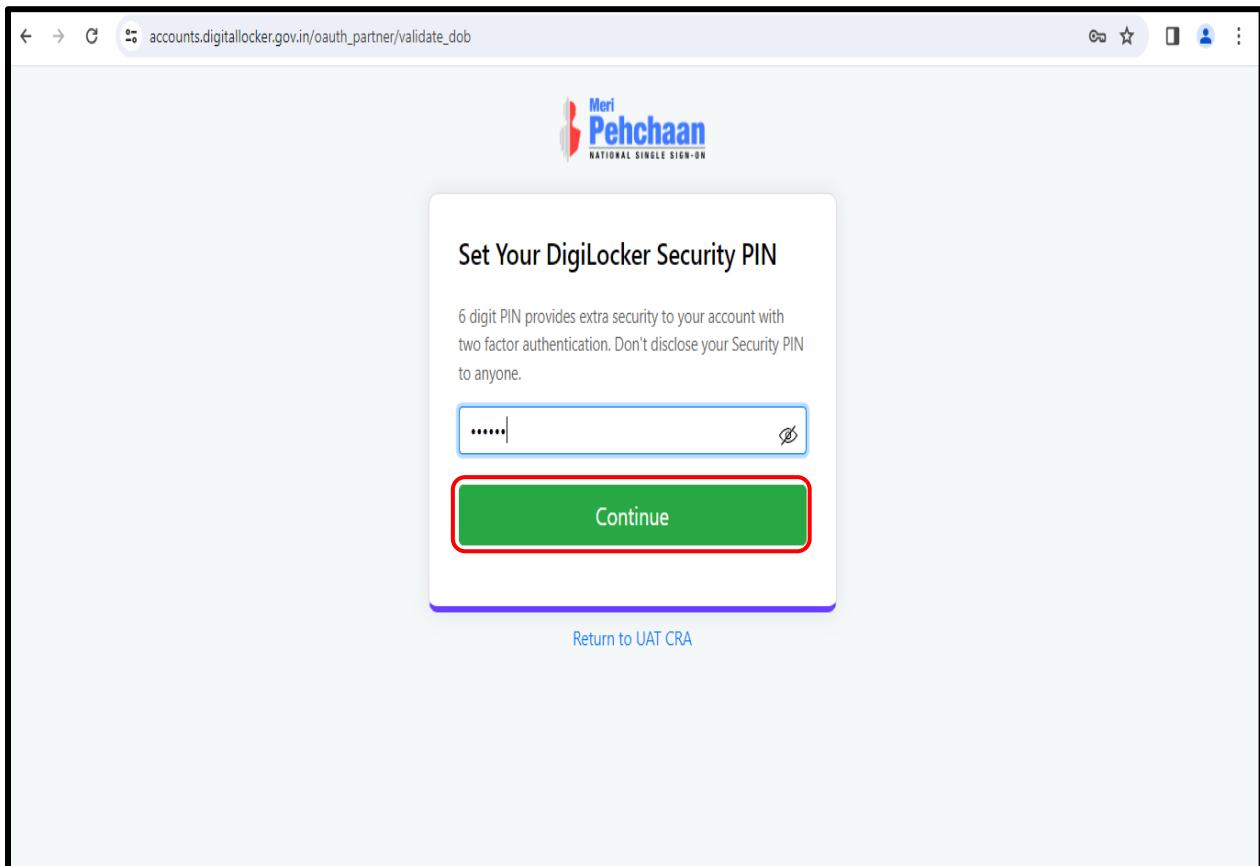
Verify your date of birth

8 May 1993

[Continue](#)

[Return to UAT CRA](#)

**Step 9:** Set your new Digi-locker security PIN.



accounts.digitallocker.gov.in/oauth\_partner/validate\_dob

**Meri Pehchaan**  
NATIONAL SINGLE SIGN-ON

**Set Your DigiLocker Security PIN**

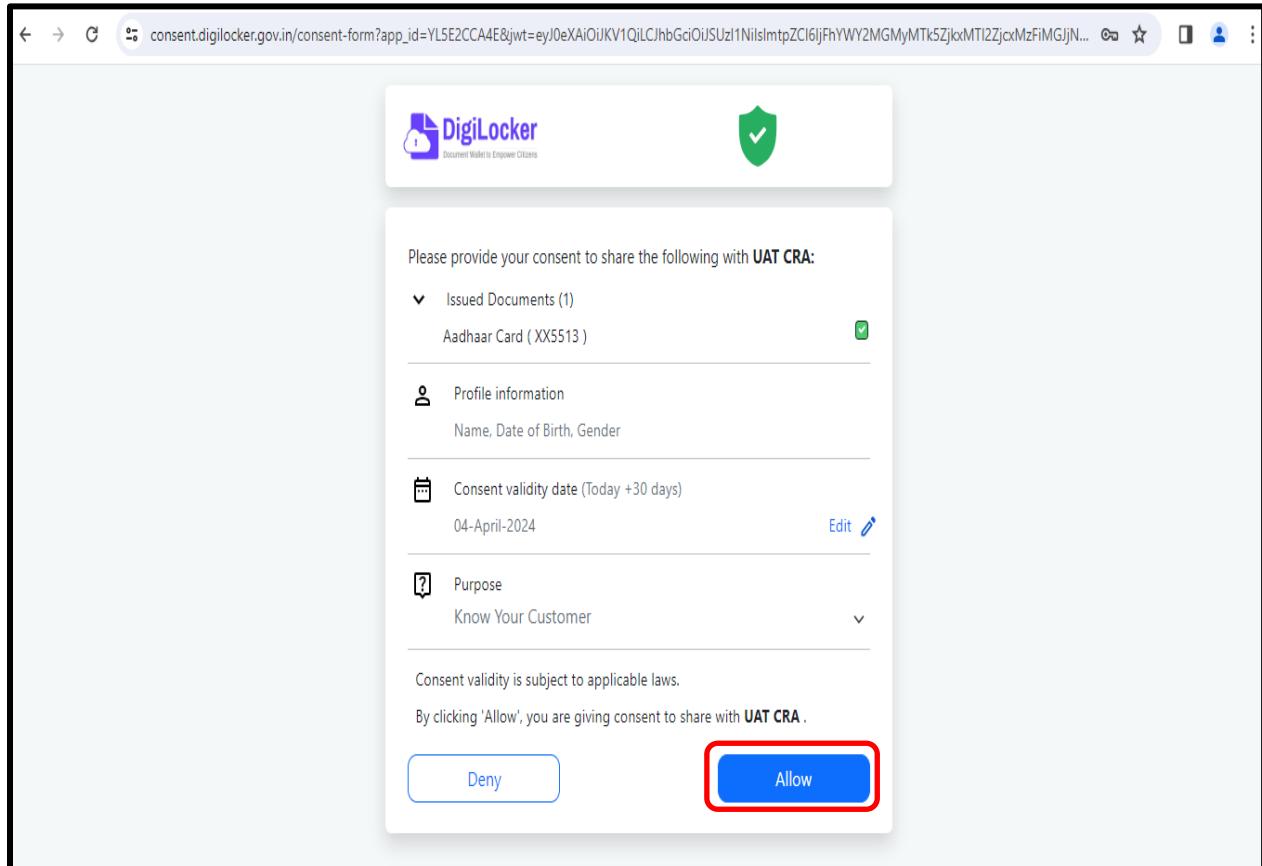
6 digit PIN provides extra security to your account with two factor authentication. Don't disclose your Security PIN to anyone.

.....|

**Continue**

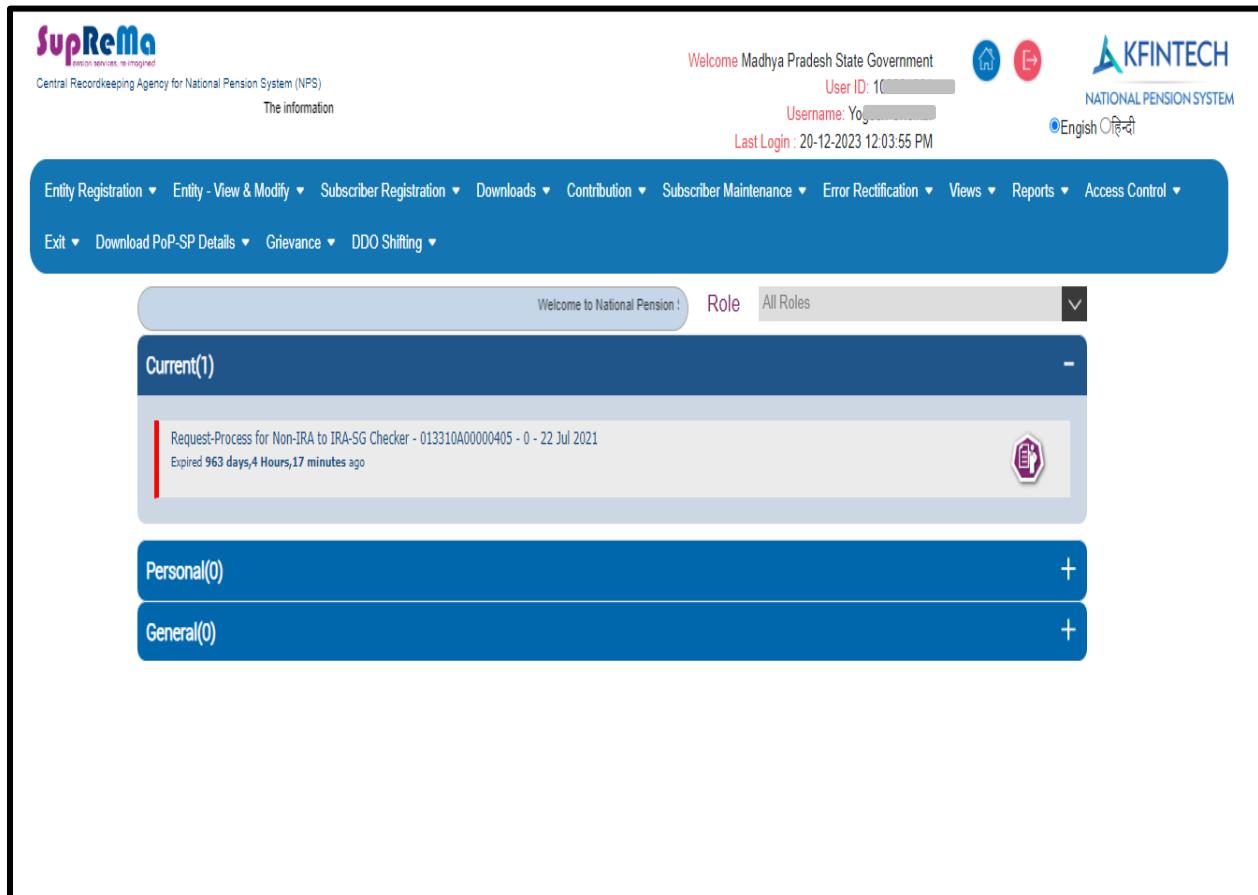
[Return to UAT CRA](#)

**Step 10: Provide Digi-locker consent and click on the button labelled "Allow"**

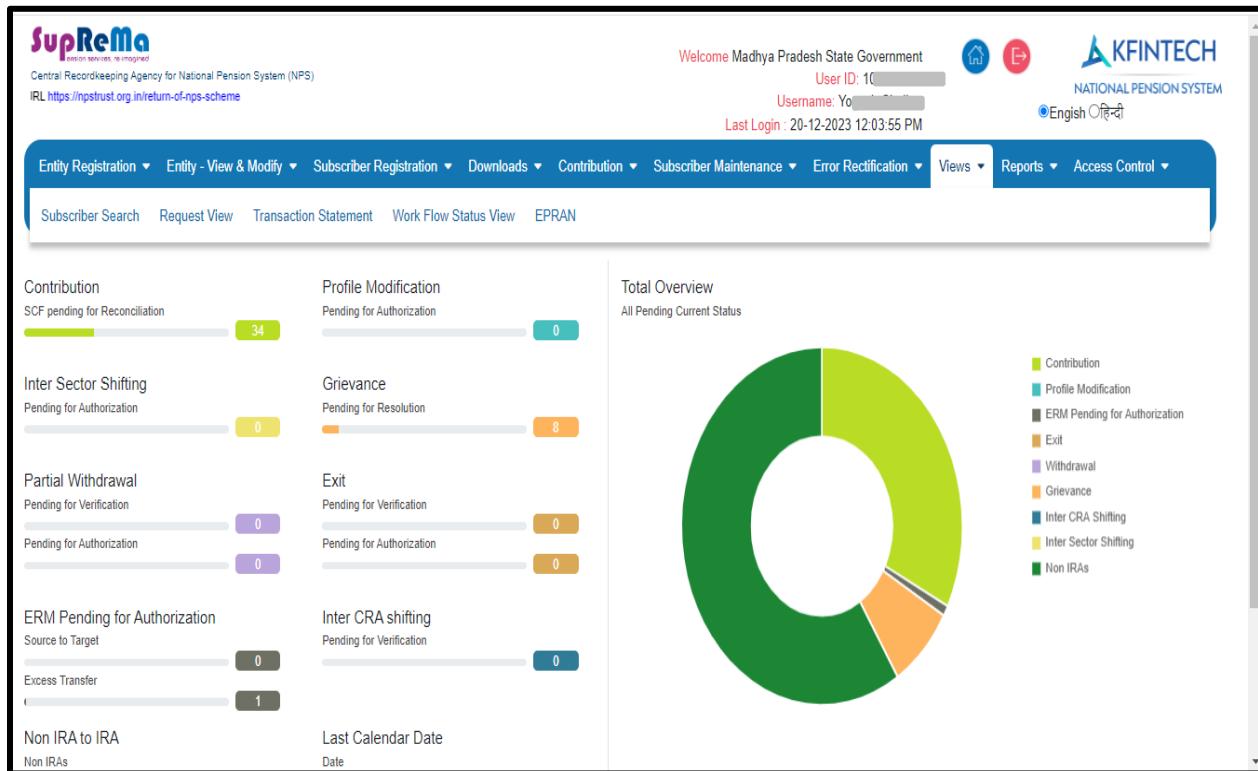


The screenshot shows a consent form from DigiLocker. At the top, the DigiLocker logo and a green shield icon are visible. The main content area asks for consent to share information with 'UAT CRA'. It lists four categories: 'Issued Documents (1)', 'Profile information', 'Consent validity date', and 'Purpose'. Under 'Issued Documents', 'Aadhaar Card (XX5513)' is selected. Under 'Profile information', it says 'Name, Date of Birth, Gender'. Under 'Consent validity date', it shows '04-April-2024' with an 'Edit' link. Under 'Purpose', it says 'Know Your Customer'. Below these, a note states 'Consent validity is subject to applicable laws.' and 'By clicking 'Allow', you are giving consent to share with UAT CRA.' At the bottom, there are 'Deny' and 'Allow' buttons, with 'Allow' being highlighted with a red box.

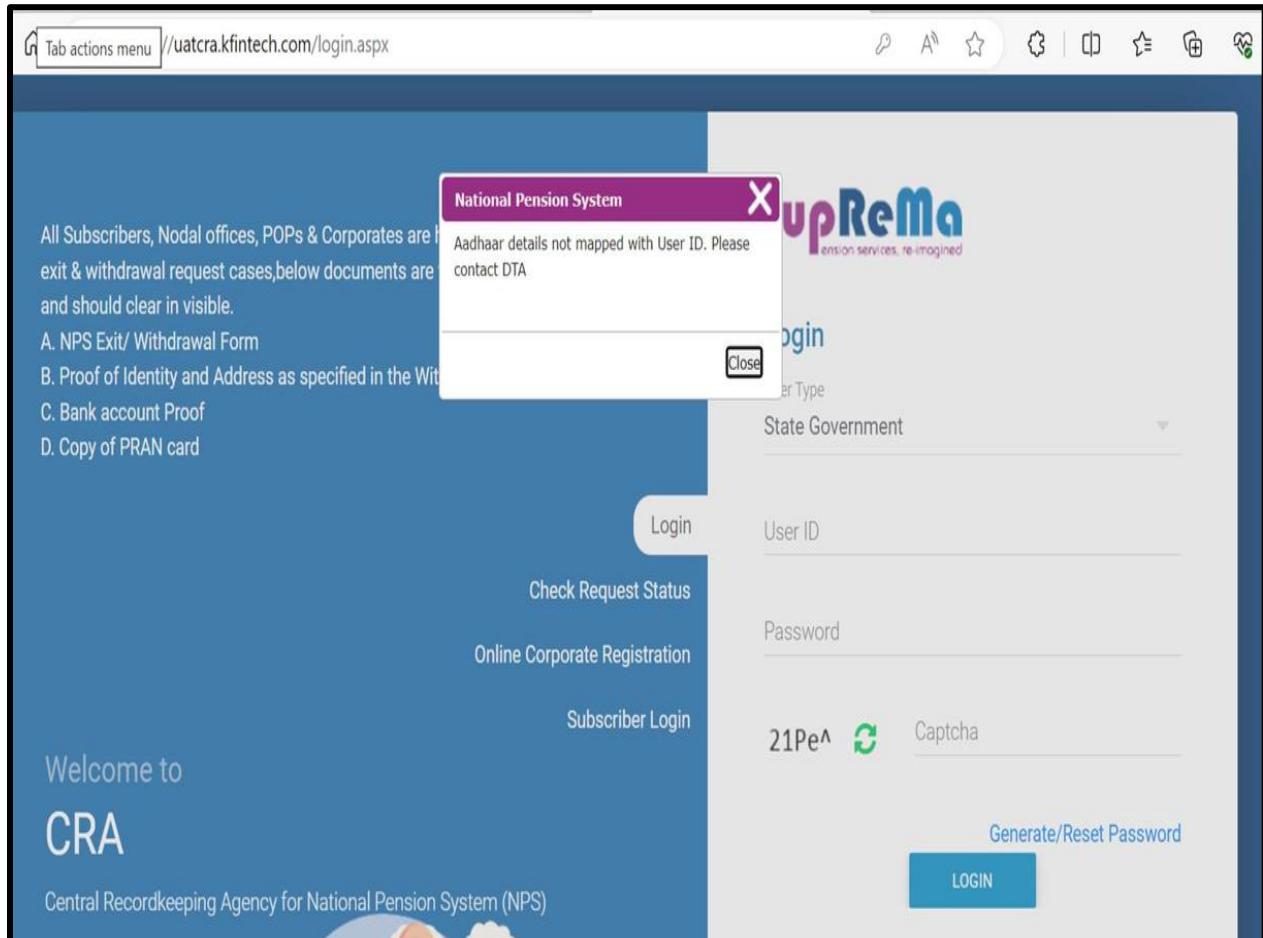
**Step 11: After Successful Digi-locker validation, CRA application Home screen will appear.**



## Step 12: Post successful login , Nodal officer can perform the transactions.



**If Users Aadhar details are not mapped with respective User ID and Nodal officer login in CRA application after password authentication, below mentioned error message will be shown.**



**If a user logs in with different Aadhaar details other than which is already mapped to their login credentials, or there's a change in the name in Aadhar, the following error pop-up will be displayed.**

